
CHEMICAL SPILL PROCEDURE

IN THE EVENT OF A SPILL:

- ▶ Evacuate the area (*if appropriate*).
- ▶ Stabilize the spill (*unless there is risk to personal safety*).
 - a. Extinguish all ignition sources.
 - b. Prevent the spill from spreading by using diking or sorbents (*be especially careful to keep spills out of drains*).
- ▶ Call the lab supervisor or emergency coordinator and consult the **Material Safety Data Sheet (MSDS)** for appropriate spill control procedure and personal protective equipment.

Call Environmental Health and Safety at 4672 or 2044 for additional guidance.
- ▶ Clean up small spills under lab supervisor's guidance (*never work alone*).
 - a. Neutralize spill and decontaminate following **MSDS** recommendations.
 - b. Contain waste, label, and hold for disposal.
- ▶ **For large spills, spills too hazardous for safe clean-up, or fire, call HELP (4357)** for Memphis Fire Department or Emergency Response Service.

NOTE: When reporting a hazardous material incident:

- a. Give the location,
- b. Identify the chemical that was spilled (*spell it*),
- c. Estimate the quantity spilled,
- d. Note any injuries or fire, and
- e. Give your name and phone number.

Laboratory Emergency Coordinator:

Laboratory Supervisor:

Location of Fire Extinguisher:

Location of Fire Alarm:

Location of Spill Control Equipment: