

<b>Hazardous Waste Inspection Checklist - Satellite Accumulation Area</b>			
	Y	N	NA
1 Spill control procedure posted and emergency information entered?			
2 Spill control kit readily available and in good condition?			
3 Personnel familiar with emergency procedures?			
4 Door posted with appropriate warning placards?			
5 Personnel able to effectively perform waste determinations?			
6 Waste containers labeled with the words "Hazardous Waste" or "Non-RCRA Waste," list of contents in English, and date full?			
7 Waste containers in good condition?			
8 Waste accumulated in compatible containers?			
9 Waste containers have secondary containment?			
10 Waste containers segregated by hazard class?			
11 Waste containers inspected weekly and results entered into log?			
12 Inspection logs and related records retained at least 3 years?			
13 Containers held in SAA < 72 hours after becoming full?			
14 Containers securely closed unless actively adding or removing waste?			
15 Quantity of acutely hazardous waste in SAA < 1kg. or 1 quart?			
16 Quantity of non-acutely hazardous waste in SAA < 55 gallons?			
17 Personnel aware of 90 or 180 day storage location and how to transfer waste to area?			
18 Personnel have received annual training in waste management procedures?			
19 Training records retained at least 3 years?			
20 Drain disposal to sanitary sewer conforms to local sewer limits and federal/state regulations?			
21 Drain disposal to sanitary sewer documented, and records retained at least 3 years?			
22 Elementary neutralization performed as part of process rather than as treatment of waste after generation?			
23 Uncontaminated used oil labeled as "Used Oil" and stored properly?			
24 Mercury containing lamps and rechargeable batteries accumulated as Universal Waste?			

\* "N" responses indicate deficiencies that must be addresses.

Inspection completed by: \_\_\_\_\_ Date \_\_\_\_\_

Comments and corrective actions taken: